

DENNIS WATER DISTRICT

Board of Water Commissioners

Minutes of Meeting held

March 31, 2020

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. C. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Board of Water Commissioners, March 31, 2020 at 10:15am that would have been normally held at the Dennis Water District, 80 Old Bass River Rd, South Dennis, MA 02660 was physically closed to the public and conducted via remote participation. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right to attend this meeting was available on the Town of Dennis's website at www.town.dennis.ma.

The meeting, having been duly posted, was held this date at the Dennis Water District, 80 Old Bass River Road, South Dennis and called to order by Paul F. Prue, Chairman at 10:15 AM. Water Commissioners Peter L. McDowell and Alan Tuttle was present. Also in attendance were David Larkowski, Superintendent and Sheryl A McMahon, Treasurer.

Consider Appointing Sheryl A McMahon as Clerk and as Treasurer

The appointment of a Clerk and a Treasurer is required by Chapter 277 of the Acts of 1945 as amended. The appointment is by a majority of the Board for a three-year term. On a motion made by Alan Tuttle, and seconded by Peter L McDowell, the Board ***UNANIMOUSLY VOTED: to appoint Sheryl A McMahon as Clerk and as Treasurer for a term to expire March 31, 2023. The Chairman then called for the roll call vote: Peter L McDowell “aye”, Alan Tuttle “aye”, Paul F Prue “aye”***

Review and consider District staffing response to coronavirus contagion.

Mr. Larkowski advised the Board on the staffing actions he was implementing due to the emergency order issued by Governor Charlie Baker requiring all businesses and organizations that do not provide “COVID-19 Essential Services” to close their physical workplaces and facilities to workers, customers and the public as of Tuesday, March 24th at noon until Tuesday, April 7th at noon. These businesses are encouraged to continue operations remotely. He advised that, although he had originally cancelled the installation of seasonal meters and staff had contacted owners and plumbers to cancel them for at least two weeks, he has since reconsidered and staff rescheduled the meters. Protocols are in place to ensure that water works personnel are instructed not to enter residences that have people in them. In addition, approximately one-third of staff are reporting to work on a daily basis in order to minimize the risk of infection spreading among employees that would jeopardize a high absenteeism. The office staff is also being rotated with only one person in the office. However, the phones are always being covered as the main phone line is forwarded to that staff person working remotely.

Consider postponing Annual District Meeting originally scheduled for April 28, 2020.

Due to the Governor’s emergency orders to limit gatherings, it has been advised to temporarily cancel annual meetings until special legislation is enabled that would provide for certain protocols to either hold meetings differently such as reducing quorums, or postponing until after June 30th which would

enable 1/12th budgets until an annual meeting can be conducted safely. On a motion made by Peter L. McDowell, and seconded by Alan Tuttle, the Board ***UNANIMOUSLY VOTED: to temporarily postpone the Annual District Meeting scheduled for April 28, 2020, until further information and decisions can be made. The Chairman then called for the roll call vote: Peter L McDowell “aye”, Alan Tuttle “aye”, Paul F Prue “aye”***

On a motion made by Peter L McDowell, and seconded by Alan Tuttle, the Board UNANIMOUSLY VOTED: to adjourn the meeting at 10:43 AM. The Chairman then called for the roll call vote: Peter L McDowell “aye”, Alan Tuttle “aye”, Paul F Prue “aye”

Respectfully submitted,

Sheryl A McMahon, Clerk